Meeting Minutes
Town of Norwood - Norwood High School

Meeting: Neighborhood Meeting: 126
Date & Time: March 30, 2012 – 9:00 AM
Location: Norwood Town Hall – FinCom room

Attendees:

Compass Project Management, Inc	Agostini Construction
Town of Norwood	1 neighbor

Distribution: (in addition to above)

Neighborhood e-mail distribution list maintained by the Town Manager

Purpose:

To provide a forum for the neighbors of the New Norwood High School construction site to receive construction related updates and to express any concerns or questions regarding the construction process.

Minutes: Item numbers refer to the meeting at which the topic was first discussed (i.e. Item 24.1 was first discussed at Meeting # 24). Please refer to prior meeting minutes for discussion threads for a particular topic.

Item	Date	Topic	
1.1	3/29/12	**Introduction** John Carroll opened the meeting.	**Notes/Actions:**
1.2	3/29/12	**Look Ahead**: Kathy Labouliere, Executive Manager gave a brief overview of the construction activity. Highlighted activity includes: • Work on granite stairs at Nichols Street will continue. • Work on front retaining and seat wall will continue • Grading and loam placement at the front field will resume. • Landscaping punchlist work and new work will begin. • Punchlist and Warranty work will be ongoing.	**Notes/Actions:** Please refer to Look Ahead Report
6.2	3/29/12	**Neighborhood E-mail Log:** No new e-mails were received at construction@norwood.k12.ma.us.	**Notes/Actions:**
	3/29/12	**Contact Information:** For questions or concerns e-mail: construction@norwood.k12.ma.us For Look Ahead Reports, Meeting Minutes, Executive Summaries, and photos go to: www.norwood.k12.ma.us/nhsc	**Notes/Actions:**

Next Meeting:

April 13, 2012 at 9AM at Town Hall in the FinCom Room

These minutes represent the preparer's understanding of the comments, decisions, and agreements made at the meeting. If there are any corrections or changes required, then please contact Bryan Jarvis at bjarvis@compasspminc.com in writing prior to the next meeting.