



NORWOOD HIGH SCHOOL

245 NICHOLS STREET
NORWOOD, MA 02062
PHONE 781-769-2333
FAX 781-762-0826

DR. HUGH T. GALLIGAN, PRINCIPAL
CYNTHIA DERRANE, ASSISTANT PRINCIPAL

Dear Walking Track Applicant:

The walking track above the gymnasium is now open to the residents of Norwood. Residents will be issued picture ID badges that will be programmed to open the walking track door on Mondays, Wednesdays and Thursdays from 5-8 p.m. Those wishing to take advantage of this facility must fill out the attached CORI form and show a picture ID when they drop off the application to the High School Administrative office. Applications may also be delivered by residents to any other school office in the district including the Superintendent's office at 275 Prospect Street. CORI requests are a routine procedure by the school department for all personnel, including those who act as chaperones for various activities. Our student athletes will be using the high school facilities into the evening each day as residents are also accessing the walking track.

After CORI clearance has been issued each resident will be invited to the Facilities Department office at 206 Central Street, 2nd floor for a picture ID which will open Door #9 on the gymnasium side of the building. The badge will cost \$5.00 and is to be worn while using the walking track in the evenings.

A list of guidelines for the use of the walking track is also attached. Depending on the demands for the use of the track our hours will be adjusted or expanded. If you have any specific questions please feel free to call the high school main office at 781-352-3522.

Sincerely,

Principal, Dr. Hugh Galligan

Enclosure 2



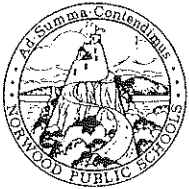
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NORWOOD HIGH SCHOOL WALK TRACK GUIDELINES

- A CORI BACKGROUND CHECK IS REQUIRED - A COPY OF A MASSACHUSETTS DRIVER'S LICENSE AND THE APPLICANT MUST COMPLETE NECESSARY PAPERWORK. PENDING APPROVAL, A PICTURE ID BADGE WILL BE ISSUED. A MINIMUM FEE OF \$5.00 WILL BE ASSESSED TO COVER THE COST OF PRODUCING THE ID BADGE
- AVAILABLE TO NORWOOD RESIDENTS 18 YEARS YEARS OF AGE OR OLDER — NO BABY CARRIAGES, STROLLERS OR YOUNG CHILDREN
- INITIAL HOURS OF OPERATION WILL BE MONDAY WEDNESDAY AND THURSDAYS 5:00PM TO 8:00PM CLOSED ON HOLIDAYS, "NO SCHOOL" DAYS , AND HOURS WOULD BE SUBJECT TO CHANGE DURING SCHOOL VACATION WEEKS
- WALKERS ARE ADVISED THAT SURVEILLANCE CAMERAS ARE IN OPERATION ON THE PREMISIS
- PARKING IS PERMITTED IN ANY AVAILABLE SPACE ON CAMPUS
- ENTRANCE AND EXIT WILL BE VIA DOOR #9 AND STAIRWAY #5 ON THE GYMNASIUM SIDE OF THE CAMPUS
- AN ID BADGE MUST BE WORN WHILE USING THE FACILITY
- SNEAKERS OR WALKING SHOES ONLY — NO CLEATS ALLOWED
- JOGGING OR RUNNING IS NOT PERMITTED — IT IS A WALKING TRACK
- RESTROOM FACILITES ARE AVAILABLE IN THE CORRIDOR ON THE SECOND FLOOR OUTSIDE THE TRACK
- ACCESS TO ANY OTHER PART OF THE BUILDING IS PROHIBITED
- ANY SCHOOL RELATED ACTIVITIES HAVE PRIORITY WITH RESPECT TO THE USE OF THE TRACK
- USE OF THE WALKING TRACK IS AT YOUR OWN RISK
- PARTICIPANTS AGREE TO ACCEPT ALL GUIDELINES STATED ABOVE
- ACCESS TO THE FACILITY MAY BE REVOKED IF GUIDELINES ARE NOT ADHERED TO
 - THERE MAY BE ATHLETIC ACTIVITIES/PRACTICES TALKING PLACE ON THE COURT LEVEL



NORWOOD PUBLIC SCHOOLS

ADMINISTRATIVE OFFICES • JAMES R. SAVAGE EDUCATIONAL CENTER

P.O. Box 67, 275 PROSPECT STREET, NORWOOD, MA 02062
TEL. (781) 762-6804 Ext. 5819 FAX (781) 762-0229



DAVID L. THOMSON, Ed. D.
Superintendent of Schools

CHARISSE TAYLOR, Ed. L. D.
Assistant Superintendent for
Operations & Strategy

JOSE J. MUÑOZ, Ed. L. D.
Assistant Superintendent for
Academics

NORMA12-02493

CORI REQUEST FORM

Norwood Public Schools has been certified by the Department of Criminal Justice Information Services (DCJIS) for access to all criminal case data including, conviction, non-conviction and pending. As an applicant/employee for the position of Walking Track. I understand that a criminal record check will be conducted for conviction, non-conviction and pending criminal case information only and that it will not necessarily disqualify me. The information below is correct to the best of my knowledge.

Name/Signature

APPLICANT/EMPLOYEE INFORMATION (PLEASE PRINT)

Last Name

First Name

Middle Initial

Maiden Name (If Applicable)

Date of Birth

Social Security Number
(LAST SIX DIGITS REQUIRED)

Current Address:

State Driver's License Number: (include state of issue)

*THIS INFORMATION WAS VERIFIED WITH THE FOLLOWING FORM OF GOVERNMENT ISSUED PHOTOGRAPHIC IDENTIFICATION:

Requested By:

David L. Thomson, Ed. D.
Superintendent of Schools