



DR. PHILIP O. COAKLEY MIDDLE SCHOOL

1315 WASHINGTON STREET
NORWOOD, MASSACHUSETTS 02062
PHONE: 781-762-7880 FAX: 781-255-5630

JACKIE MANN
Principal

ASSISTANT PRINCIPALS
Deborah Romeo
Brian Scully

October 30, 2014

Dear Parent or Guardian:

We are pleased to enclose is an overview of our school's "report card". Report cards answer important questions about a school's overall performance and contain specific information about student enrollment and teacher qualifications, student achievement, accountability, how a school is performing relative to other schools in the district and the state, and the progress made toward narrowing proficiency gaps for different groups of students.

In this report you will find the following important information about our school:

Student enrollment and teacher quality: This section of the report card provides information about the students and teachers in our school as compared to the district and the state. If your child attends a school that receives federal Title I funds, you also have the right to request the following information about the qualifications of your child's classroom teachers:

- Whether your child's teacher is licensed in the grade levels and subject areas they teach
- Whether your child's teacher is teaching under an emergency license or waiver
- The college degree and major of your child's teacher
- Whether your child is provided services by paraprofessionals and, if so, their qualifications

Student assessment on MCAS and other tests: This section of the report shows how our students are performing on the Massachusetts Comprehensive Assessment System (MCAS) tests as compared to the district and the state.

School and district accountability information: This section of the report contains three important pieces of information:

- **Accountability and Assistance Levels:** Schools and districts are placed into one of five accountability and assistance levels (1-5), with the highest performing in Level 1 and lowest performing in Level 5. Our school has been placed into Level 2 because we have not met the gap narrowing achievement goals for certain sub-groups and for a less than 95% participation rate with English Language Learners.
- **School Percentiles:** A school percentile between 1 and 99 is reported for most schools. This number shows the overall performance of our school relative to other schools that serve the same or similar grades. Our school percentile is 57%. This means that our school is performing higher than 57 percent of the middle schools in the state which is a 7 point improvement over the previous year.
- **Progress and Performance Index (PPI):** The PPI is a number that indicates our school's progress toward narrowing proficiency gaps, or, in other words, helping *all* students reach proficiency and be prepared for success after high school. Massachusetts has set a goal of reducing proficiency gaps by half between the years 2011 and 2017. For a group of students to be considered to be making sufficient progress toward narrowing proficiency gaps, its cumulative PPI must be 75 or higher.

To improve student achievement in our school, we are taking the following steps:


- Meeting with content area groups to identify patterns of performance and delineating targeted instruction to better meet the needs of the students;
- Offering professional development on collaborative learning to address the need in our classrooms to devise instructional interventions that are targeted to meet the differentiated needs of our students;
- Using grade level time to review student data in order to inform further instruction;
- Creating a referral process including the Student Support Team, Reading Support and ELL services based upon student data;
- Convening a Special Education Committee to review our service delivery model, allocation of resources and need for professional development to enhance our instruction for students on Individualized Education Plans;
- Convening a Future Needs Committee to create a schedule that enhances time on learning and better meets the instructional needs of our students.

We encourage you to become involved in helping us improve our school. Some of the ways you can become involved are:

- Encouraging your child's learning at home
- Attending parent-teacher meetings and other special meetings
- Serving as a volunteer in our school or district
- Encouraging other parents to become involved

For more information about our school's report card or to request information about the qualifications of your child's classroom teachers, please feel free to contact us at 781-762-7880

Sincerely,



Jackie Mann

Coakley Middle School Principal

jmann@norwood.k12.ma.us



NORWOOD PUBLIC SCHOOLS

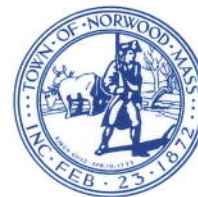
ADMINISTRATIVE OFFICES • JAMES R. SAVAGE EDUCATIONAL CENTER

BOX 67 • 275 PROSPECT STREET, NORWOOD, MA 02062

TEL. (781) 762-6804 Ext. 5815

FAX (781) 769-0936

VOICE/TTY - Use Phone Relay



JAMES HAYDEN

Superintendent of Schools

CAROLE A. POIRIER

Assistant to the Superintendent
for Elementary Curriculum/Grants

October 30, 2014

Dear Parent or Guardian:

The federal Elementary and Secondary Education Act (ESEA) defines standards for teacher quality. Under ESEA, teachers must be licensed, have a bachelor's degree, and demonstrate subject matter knowledge, either through a state test or by majoring in the subject in college. ESEA standards apply to the subject matter taught by teachers: a teacher may be qualified to teach one subject but not another. With this in mind, we are doubling our efforts to make sure all teachers at our school are appropriately assigned to teach classes that reflect their degrees.

ESEA requires that parents/guardians of children enrolled in Title I schools be notified if their child has been taught for four consecutive weeks by a teacher who does not meet the federal standard. As of this writing, all of Norwood Public School's teachers are licensed and have the required degrees.

ESEA also requires that school districts annually notify the parents/guardians of each student attending any Title I school that they may request information about the qualifications of their child's teacher and teachers:

- Whether your child's teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether your child's teacher is teaching under an emergency license or waiver through which the State qualifications or licensing criteria have been waived.
- The baccalaureate degree major of your child's teacher and any other graduate certification or degree held by the teacher, and the field or discipline of the certification or degree.
- Whether your child is provided services by paraprofessionals and, if so, give their qualifications.

If you have any questions regarding teacher qualifications, please feel free to contact us at the Superintendent's Office at 781-440-5819.

Sincerely,

Carole Poirier

Norwood Title I Director