Norwood Public Schools
Coakley Middle School
Grade 6 Computers Curriculum Overview

Description

Computer skills are essential in this age of rapidly changing technology to function effectively in academic classes as well as for digital citizenship. This is an introductory course focusing on keyboarding and basic computer skills.

Learning Experiences:

Students meet two days a cycle for a total of twenty classes for a trimester in this minor class. Students then switch to a different exploratory for the other trimesters. Effective keyboarding is a skill that develops over time with persistence and practice. Each class session students work independently on typing lessons focusing on proper keyboarding techniques.

Content Outline:

Meetings	1 – 3	Overview of Basic Computer Functions
Meetings	4 – 17	Keyboarding
Meetings	18 – 20	Introductory Word and PowerPoint

Resources Used:

Resources include the teacher-constructed assignment binder, internet sources of information, and materials from Core classes.