**Norwood Public Schools**

**Mentor/Mentee Meeting Log (50 hours required)**

Please duplicate this page as needed

Mentor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mentee:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- | --- | --- | --- |
| Week of: | Time (start/finish): | Number of Hours | Topics discussed: | Next steps: | Initials of  Department Chair or Principal at end of **each month**: |
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*Please have your Building Principal sign the last page of this log which documents that your meetings have occurred. At the end of the year, you must attach this log to the pink Mentoring Form and return it to the Superintendent’s Office at the Savage Center in order to receive your mentoring stipend.*