

# Norwood Extended Day

## Before School & After School Care Registration 2023-2024

Dear Parents

The Norwood Extended Day Program, sponsored by the Norwood Public Schools, will be offering Before School services for grades K-5 as well as Coakley Middle School for grades six and seven. After School services are available for grade K-5. This year we are offering a separate registration time for kindergarten students. The registration for kindergarten will begin thirty minutes prior to the registration for grades 1-5. The new online registration form can accept up to four children on one registration for your family.

Please see below for additional information on how to register for the Before School or After School Extended Day services. Please contact me if you have any questions or concerns.

As always, we look forward to serving you.

Debbie Holzendorf  
Director, Norwood Extended Day Program  
781-551-3480 Extension 2

### **BEFORE SCHOOL REGISTRATION INFORMATION**

Registration is accepted on a first come, first serve basis. The number of slots will be based on building capacity and staff availability. This is not a drop-off program, and your child must be registered to attend the Norwood Extended Day program. A two day per week minimum enrollment is required. Those two days of the week are not interchangeable once selected. If your child attends Willett, you will need to know your home school when registering. If you are uncertain as to where your home school is please contact Sherry Sullivan at the Central registration office at 781-487-1351 or email at [ssullivan@norwood.k12.ma.us](mailto:ssullivan@norwood.k12.ma.us).

Date: **Monday, March 27, 2023**

Registration Time: Online registration (under "Documents & Registrations" on the Extended Day website) will become available at 6:30 PM on March 27th.

The current Before School program's hours of operation are from 7:00 AM to 7:35 AM for grades K-5. Before school is closed if school opening is delayed due to inclement weather as well as for professional days. The current hours of operation for Coakley Middle School are from 7:00 AM to 8:30 AM. Payment is due the first of each month and is subject to a \$15 late fee after the 5th of the month. The first payment is due August 1st for September services. No refunds are offered. Payments can be made by check, money order, vouchers or online via the Unipay website.

### **AFTER SCHOOL REGISTRATION INFORMATION**

Registration is accepted on a first come, first serve basis at each site. The number of slots will be based on building capacity and staff availability. This is not a drop-off program. Your child must be registered to attend. Also, you must choose a time slot of 2:00 to 4 p.m. or 2 to 6:00pm. for Elementary schools and for the Willett school 1:45 to 4:00pm. or 1:45 to 6:00 p.m. A two day per week minimum enrollment is required. Upon confirmation of enrollment, additional forms, vouchers and or payment will need to be completed and in hand before your student can attend in September.

#### **WILLETT SCHOOL**

Date: **Monday, March 27, 2023**

Registration Time: Online registration (under "Documents & Registrations" on the Extended Day website) will become available at 7:00 PM on March 27<sup>th</sup>.

#### **GRADES 1-5 ALL SCHOOLS**

Date: **Monday, March 27, 2023**

Registration Time: Online registration (under "Documents & Registrations" on the Extended Day website) will become available at 7:30 PM on March 27<sup>th</sup>.

#### **Registration Cost**

Once enrollment is confirmed there will be a \$25 per student, non-refundable deposit and your first payment will be due by August 1, 2023. Payments must be made in the form of online via Unipay, check, money order and or mailed to the Savage Center located at Norwood Extended Day, 275 Prospect Street, PO Box 67, Norwood, MA 02062. Once a family is confirmed payment is due within 7 days.

#### **After School Hours**

All Extended Day programming will be held at your student's home school. Families must pick up their children as no transportation is provided. Extended Day follows the school calendar. The program is closed on professional and early release days.

#### **FEES**

The current rates are located on our website under tuition and billing and may be subject to change.