
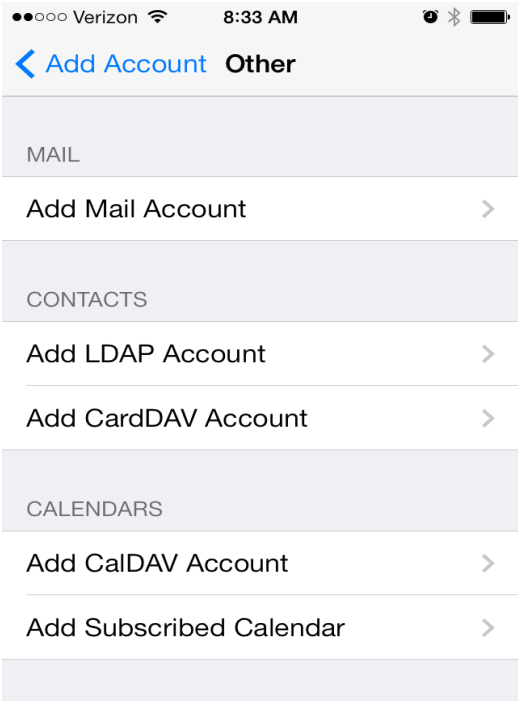


iPAD, iPHONE, Portal Email Configuration

<p>To configure your portal email</p> <p>Go to Settings Mail, Contacts, Calendars Add Account Select OTHER</p>	
<p>You will be directed to the screen to the right. Select Add Mail Account</p>	

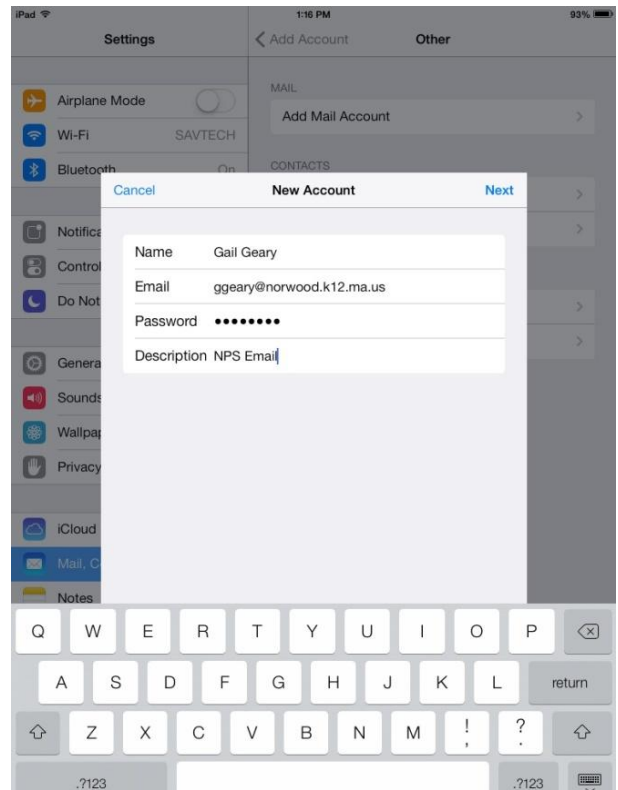
Fill out the information as seen to the right and then hit the Blue **NEXT** button.

NAME: enter your name

EMAIL: enter your NPS email address

PASSWORD: enter your email password

DESCRIPTION: NPS Email or whatever you want to call it.



Complete the information for both incoming and outgoing mail server as seen to the right then hit the blue **NEXT** button.

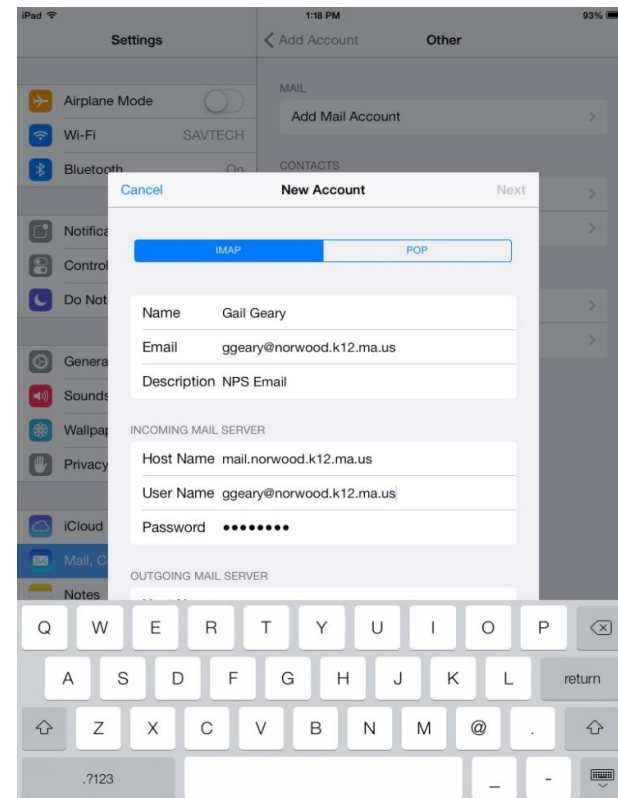
Select **IMAP**

EMAIL: enter your NPS email address

HOST NAME: mail.norwood.k12.ma.us

USERNAME: enter your email address

PASSWORD: enter your password

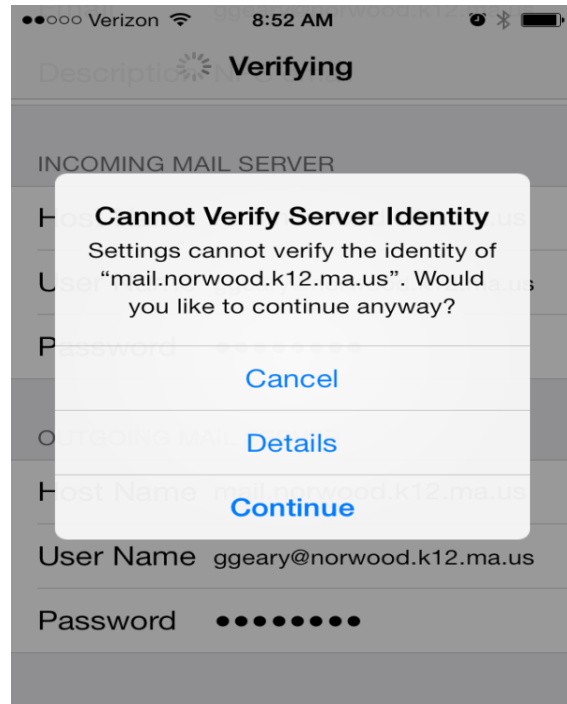


Your phone will begin the Verifying process.

Cannot Verify Server Identity will appear

Click **Continue** to Verify.

The verify process takes time so please be patient.

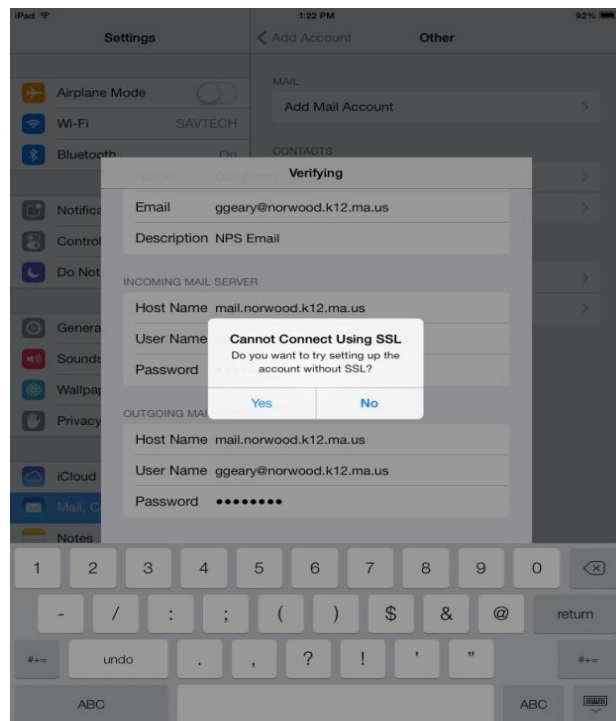


You will then receive the following message:

Cannot Connect Using SSL

Click **Yes**

The verify process will continue. Again, please be patient.



Click **SAVE**

